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POLICIES – Health and Safety

1 SCOPE: _____

Greaves Electrical 1967 Ltd makes a commitment to promote and maintain the health and safety of those involved in or affected by our business. *(Refer to section 2.1 Responsibilities)*

2 PURPOSE: _____

The purpose of this policy is so Greaves electrical 1967 Ltd recognises that it has statutory obligations under the The Health and Safety at Work Act 2015 to provide and promote a safe environment for all employees, sub contractors, clients and the public.

To achieve this we will:

- 2.1 Comply with legislation, codes of practice, regulations and safe operating procedures
- 2.1.2 Give Health and Safety an equal focus as the rest of the business
- 2.1.3 Support an environment where everyone is committed to Health and Safety practices
- 2.1.4 Maintain safe working conditions by identifying and eliminating all hazards, if this is not possible minimise or eliminate hazards for all its employees, contractors and visitors
- 2.1.5 Commit to ongoing improvement in Health & Safety by setting targets / objectives and develop and maintain means of measuring and appraising performance
- 2.1.6 Ensuring staff are aware of their responsibilities
- 2.1.7 Providing all necessary ongoing training, to ensure staff has an understanding of Health & Safety requirements relative to their position
- 2.1.8 Ensure that all employees are made aware of the hazards and risks involved in either their work area and / or tasks and are adequately trained to enable them to perform their duties in a safe manner by:
 - i. Performing Hazard Identification
 - ii. Managing Risks
 - iii. Preparing JHA's / JSA's, SOP's and SWMS
 - iv. Reviewing of such
 - v. as per *GEL.HSE 3.1 Hazard ID and Risk Assessment*
 - vi. as per Electricity (Safety) Regulations SM-EI Parts 1, 2, 3
- 2.1.9 Providing appropriate training and equipment for our people to achieve a 100% safety record
- 2.1.10 Ensuring ongoing consultation with staff
- 2.1.11 Requiring accurate reporting and recording of all workplace accidents and incidents
- 2.1.12 Ensuring all accidents are investigated and preventative measures actioned
- 2.1.13 Ensuring all employees receives appropriate occupational health checks

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- 2.1.14 Actively encourage the early reporting of any pain or discomfort
- 2.1.15 When workers are first injured or become ill in the workplace, first aid treatment will be provided onsite/at work by a recognized first aider.
- 2.1.16 Supporting the early return to work of employees who have been injured, ref *GEL.HSE 6.3 Rehabilitation Agreement Procedure*


Safety is the responsibility of all members of staff and all are expected to act safely at all times for their own welfare and with the consideration for the safety of others.

MANAGING DIRECTOR COMMITMENT:

I believe in ensuring Health & Safety is a focus within our business. I encourage staff to participate and be part of the solution and ensure we all go home safely at the end of each day.

Staff Non-compliance

Repeated breaches of the policy section of Health and Safety will be considered misconduct and will be dealt with in accordance with Greaves Electrical 1967 Ltd disciplinary procedures.

Managing Director Name:	Tim Reid	Signature:	
Date:	05.04.21	Review Date:	05.04.22